
APPLICATION GUIDELINE for Busan University of Foreign Studies GRADUATE SCHOOL

Spring 2023



1. Departments of Graduate School

	Course of Study	Faculty	Department (Major)	
General Graduate School	Master's	Humanities	English Communication Chinese Language and China Studies Korean Studies Korean Language Education Multi-Cultural Education Global Area & Language Studies Global Business Administration Global Accounting Korean Vietnamese Translation Studies	
		IT/Engineering	AI Convergence Smart Convergence Security	
		Sports	Sports Fitness Convergence	
	Doctorate	Humanities	English Communication Chinese Language and China Studies Korean Studies Korean Language Education Multi-cultural Education Global Area & Language Studies Global Business Administration Global Accounting Korean Translation Studies	
		IT/Engineering	AI Convergence Smart Convergence Security	
		Sports	Sports Fitness Convergence	
	Combined Master's and Ph.D	Humanities	English Communication Chinese Language and China Studies Korean Studies Korean Language Education Multi-cultural Education Global Area & Language Studies Global Business Administration Global Accounting	
		IT/Engineering	AI Convergence Smart Convergence Security	
	Graduate School of Education	Master's	Humanities	Athletics Education Korean Education
	Graduate School of Translation	Master's	Humanities	Korean-English Korean-Chinese Korean-Japanese
	Graduate School of Industry and Management	Master's	Humanities	Social Welfare and Counseling Detective Administration
			Natural Science	Integrative Medicine Natural Agricultural Forest Therapy Major
Sports			Sports Rehabilitation Security Guard & Martial Arts (Newly-established) Pilates Rehabilitation Beauty Exercise Rehabilitation Golf Studies	

2. Admission Schedule for Spring 2023

Schedule	Date	Procedure and Location
Submission of Application Forms and Required Documents	24 th October(Mon, 9am) ~ 10 th November(Thu, 5pm)	To fill out the online application, visit our application portal at: https://m.buufs.ac.kr/Degree_Default.aspx Submit all required documents including the completed application to OIA(F201) by post in person.
Briefing Session	5pm, 26 th October(Wed)	General Graduate School Graduate School of Education & Industry and Management Buidling F, ROOM 410
	4pm, 26 th October(Wed)	Graduate School of Translation Buidling D, ROOM 115
Oral Test and Interview	General Graduate School Graduate School of Education & Industry and Management 23th(Wed)~25th(Fri) November	Venue for Oral Test and Interview will be announced on Graduate School homepage. ※ Interview may be conducted online for the applicants who are residing abroad.
	Graduate School of Translation 26 th (Sat), November(10:00~17:00)	
Result Announcement	5th, December (tentative)	The results will be announced on Graduate School homepage.
Registration	January, 2023 (tentative)	At designated banks

※ **N.B.** The schedule is subject to change due to the COVID-19 pandemic situations.

-Insufficient number of applicants to a particular department may result in the cessation of admission process.

-Disqualifications at the oral test and interview will result in failure to acceptance despite of the shortfall of applicants to a particular department.

3. Qualifications for application

A. Applicants must meet one of the two conditions below:

- Both applicants and his/her parents have foreign citizenship
- Applicants have completed his/her entire formal education outside of Korea from elementary to higher education(bachelor's degree)

B. Academic Requirements

Type of Degree	Eligible Applicants
Master's	<ul style="list-style-type: none"> • Domestic/Foreign 4-Year University graduates and prospective graduates. • Holders of other degrees, legally equivalent to the above mentioned.
Combined Master's	<ul style="list-style-type: none"> • Domestic/Foreign 4-Year University graduates and prospective graduates.

and Ph.D	<ul style="list-style-type: none"> • Holders of other degrees, legally equivalent to the above mentioned.
Doctorate	<ul style="list-style-type: none"> • Domestic/Foreign Master degree graduates, and prospective graduates. • Holders of other degrees, legally equivalent to the above mentioned.

C. Language Proficiency Requirements

		Requirement
①Test of Proficiency in Korean (TOPIK)	General Graduate School and Graduate School of Translation	TOPIK level 4 or higher ※TOPIK level 5 or higher required for the applicants for the following majors; -Master's: Korean Language Education -Doctorate: Korean Language Education, Multi-cultural Education, Korean Studies
	Graduate School of Education, Graduate School of Industry and Management	TOPIK level 3 and higher ※ TOPIK level 4 or higher required for the applicants for Korean Language Education
	※ Applicants with no TOPIK levels may be accepted based on the interviewer's assessments on applicant's Korean language ability. (This is exclusive of the applicants for school of translation.)	
②English language proficiency test : Above TOEFL PBT 550, CBT 210, IBT 80, IELTS 5.5 TEPS 550 ③Native English speaker candidate are exempt from providing the English Language Proficiency certificates.		

4. Screening process

Document evaluation, oral test and an interview

- Foreigners residing in Korea : document evaluation, onsite oral test and an interview on the major
- Foreigners residing overseas : document evaluation, online oral test and an interview on the major via ZOOM

※ N.B. Applicants for the Graduate of Translation are supposed to take an additional translation(writing) test.

5. Required documents

- 1) Completed application form (Applicants fill out the form through BUFS admission portal homepage at https://m.bufs.ac.kr/Degree_Default.aspx)
- 2) A letter of personal statement and study plan(see the attached for the form)
- 3) Copy of passport
- 4) Copy of Alien Card(if applicable)
- 5) Valid certificate of Test of Proficiency in Korean(TOPIK) or English Language Proficiency
- 6) Certificate providing the highest obtained level of education.(Candidates applying for the ph.D

program, are required to provide the certificated of both bachelor and masters degree)

7) Academic transcripts (Candidates applying for the Ph. D program, are required to provide both their bachelor and masters degrees)

8) Bank account statement with more than an amount equivalent to 18,000 USD

9) Certificate of family registration or birth certificate

10) Copy of the candidate parent's passport (only if candidate's parent's nationality is not verifiable)

11) Consent form for release of academic transcript(Only for foreign Bachelor or Master)

12) Screening fee payment receipt(your name and payment time written)

N.B. All documents have to be written either in Korean or English

- Documents written in other languages than English or Korean should be submitted along with notarized copies translated into English or Korean.

- The documents must to be verified by the Notary Public, Apostille or The Consul.

- It is available to submit copy of Notary Public, Apostille or The Consul, but after final enrollment, must submit the original documents.

6. Screening Fee :

General Graduate school, Graduate School of Education, Graduate School of Industry and Management	50,000 won
Graduate School of Translation	70,000 won

A. Payment method : Please send us the deposit slip with the name of the candidate

B. Bank Name: Busan Bank

-Receiver's Name: Bank University of Foreign Studies Graduate School(부산외국어대학교)

-Bank Account No:

-Remittance period:

※ Even if you apply from abroad, the screening fee must be paid before the deadline

SWIFTCODE	PUSBKR2P
BANK NAME	BUSAN BANK
BANK ADDRESS	65, Geumsam-ro 485beon-gil, Geumjeong-gu, Busan, Korea
ACCOUNT	113-2012-0429-07
ACCOUNT NAME	Busan University of Foreign Studies
ADDRESS	65, Geumsam-ro 485beon-gil, Geumjeong-gu, Busan, Korea

7. Other remarks

1) Submitted documents will not be returned and screening fees are non-refundable.

2) Applicants are responsible to provide the correct and up to date contact information.

3) If any documents are found to be false, your admission to BUFS will be revoked at any time.

4) When strong disparities found at the interview between the applicant's academic ability and the standards set forth by BUFS, BUFS holds the right to reject the applicant's admission.

5) Accepted applicants are required to pay all of the necessary fees in due time.

6) Applicants are required to provide a proof of their language proficiency.

7) Accepted applicants with a TOPIK level 3 or 4 should obtain a TOPIK certificate at least one level higher before their graduation.

8) If you have any further questions, please contact Office of International Admissions at:

8. Websites

Graduate School	Address
General	http://gra.bufs.ac.kr/gra/
Education	http://edu.bufs.ac.kr/edu/
Translation	http://gsit.bufs.ac.kr/gsit/
Industry and Management	http://gima.bufs.ac.kr/gima/

9. Scholarships

Graduate School	Eligibility	Amount
General	Students who meet all four requirements as follows(only for master course admission) 1. TOPIK level 6 2. Undergraduate GPA 4.3 or higher 3. GPS 4.16 or higher for the entire period of study at BUFS 4. Graduates from BUFS or BUFS partner universities, or Korean related majors	▶ 50 % admission fee & 100% tuition waiver for four semesters
	Graduates of BUFS	▶ 1st semester: 50 % admission fee & 100% tuition waiver ▶ 2nd semester and on: 50% tuition waiver
	Graduates from other universities	▶ 1st semester: 100% tuition waiver ▶ 2nd semester and on: 50% tuition waiver
	Graduates from other universities and from the countries in the Ministry Of Justice's Notification (Watch) list	▶ 1st semester: 30% tuition waiver ▶ 2nd semester and on: 50% tuition waiver
Education	Graduates of BUFS	▶ 50 % admission fee & 30% tuition waiver
	Graduates from other universities	▶ 30% tuition waiver
Translation, Industry and Management	Graduates of BUFS	▶ 50 % admission fee & 30% tuition waiver
	Graduates from other universities	▶ 30% tuition waiver
ETC	GKS(Global Korea Scholarship)	▶ 100 % admission fee waiver ▶ Pay only for excess amounts when tuition fee is excess KRW 5,000,000
International Affairs Scholarship	Graduates from the universities has MOU with BUFS	▶ Amount designated under the agreement

10. Tuition Fees

[As of 2023, Unit: KRW]

Graduate School	Admission Fee	Humanities	Natural Science	IT/ Engineering	Korean Education	Sports
General (Master's)	600,000	4,599,000	5,360,000	5,968,000	-	5,360,000
General (Doctorate)		4,840,000	5,623,000	6,081,000	-	5,623,000
General (Master's and Ph.D Combined)		4,743,000	5,517,000	6,035,000	-	5,517,000
Education		3,542,000	3,683,000	3,683,000	4,427,000	3,683,000
Translation		4,493,000	-	-	-	-
Industry and Management		3,572,000	4,353,000	4,353,000	-	4,353,000 4,689,000[golf]

※ The tuition fees are subject to change without prior notice.